

WEST MANHEIM TOWNSHIP BOARD OF SUPERVISORS

WORK SESSION

Tuesday, September 16, 2008 - 6:00 p.m.

The Public Work Session was called to Order by Chairman Barnhart at 6:00 p.m., followed by the Pledge to the Flag and Invocation.

ROLL CALL: Present were Supervisors Barnhart, Raubenstine, Williams, Parr and Gobrecht. Also present were Manager Andy Richardson, Solicitor Linus Fenicle and Terry Myers and Mike Knouse from C. S. Davidson, Inc.

VISITORS: Visitors register attached.

PUBLIC COMMENT - ITEMS NOT LISTED ON AGENDA: There were no comments at this time.

APPROVAL OF AGENDA: The Agenda was approved with the following additions, (12D2-Farm & Natural Land Trust and 15E-Trick or Treat) in a motion by Supervisor Williams and seconded by Supervisor Parr. Motion carried.

APPROVAL OF DISBURSEMENTS: The Disbursements for the Month of September, 2008, from all Funds, were approved as listed in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

APPROVAL OF MINUTES: The Minutes of the Regular Meeting of September 4, 2008 were approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

RECREATION BOARD REPORT: The Rec Board met on September 15, 2008. The Treasurer Report indicated a balance in the Fund of \$275,044.99. Andy reported that the Board welcomed two new volunteers at last night's meeting. The pavilion kit has been ordered and should arrive by the end of September. The Board members will be going on site on October 4, 2008 at 11:00 a.m. to gather some ideas regarding walking trails so some construction can begin. The next meeting of the Rec Board will be October 20, 2008 at 7:00 p.m.

CHIEF OF POLICE REPORT: (A) The Monthly Statistics Report for August, 2008 was approved in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

West Manheim Township Board of Supervisors
September 16, 2008 (Cont'd)

SPECIAL REPORT: Mr. Daniel Zalewski, Senior District Executive of the Boy Scouts of America, came before the Board to explain the Venturing Program. This is a co-ed group of teens, 14 to 20 years of age, who work on a variety of projects. The youths have total leadership of the program with the advice and guidance of adult advisors. Mr. Zalewski explained that he would like the Board to consider the potential of working with these teenagers in the planning of the Teen Center. They could be a small part of it or the overall umbrella of the center. They provide their own resources, their own programming and their own training for the youths and adults. Chairman Barnhart emphasized that the Teen Center is still in the planning stage and the Board members are welcoming any input from the community.

Mrs. Arlene Lippy, of 2183 Baltimore Pike, came before the Board with several concerns. She is having trouble getting out of her driveway due to the speeding vehicles and the passing lane in front of her driveway for left turning vehicles onto Fuhrman Mill Road. PennDOT has also placed a sign at the end of her driveway. Chairman Barnhart advised her that the Board will contact PennDOT about the placement of the sign and will talk to Chief Hippensteel concerning the speeding along that section of the Baltimore Pike.

ROUTINE WORK SESSION ITEMS: ENGINEER'S REPORT – Mike Knouse presented a written report of C. S. Davidson, Inc. dated September 16, 2008. Written copies were distributed to Supervisors and Staff (copy in Township files). Plan Review Status – In a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board approved the Bowman Property Final Subdivision of Tract 2. The Chester and Margie Utz Final Subdivision Plan was approved in a motion by Supervisor Williams and seconded by Supervisor Gobrecht. Motion carried with Supervisor Barnhart abstaining from this vote. Public Improvement Security – Work is being done in the following three areas: Lutheran Social Services along Sunset Drive, Members 1st Federal Credit Union and Northfields-Phase I. Construction Projects --- Street Maintenance Program – Kinsley Construction has completed the paving and is currently placing topsoil and seeding the disturbed areas. A final inspection will be scheduled in the near future. Bridge Inspection -- Permitting for the Tracey Road Bridge should be submitted to DEP by the end of November and construction could then begin in late spring or early summer of 2009. Area 2 & 3 Sanitary Sewer – Easements are still being received and Mike offered several recommendations:

Area 2 - Sterling and Nancy Mummert, 99 Lakeview Terrace. In a motion by Supervisor Raubenstine, seconded by Supervisor Parr and carried, an offer of \$3000.00 will be made. James Martin and Teresa Hulsey, 94 Valley View Drive. The Board approved an appraisal of the property in a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried.

West Manheim Township Board of Supervisors
September 16, 2008 (Cont'd)

Area 3 -- Edward and Vernice Hetrick, 2044 Baltimore Pike. In a motion by Supervisor Williams, seconded by Supervisor Gobrecht and carried, the Board approved an appraisal of the property. Harry and Robin Bosse, 142 Sugarboot Lane. An appraisal has been completed and in a motion by Supervisor Williams, seconded by Supervisor Parr and carried, the Board approved an offer of \$3,000.00. Robert and Cheryl Hemler, Smeach Drive. An appraisal has been received on this vacant lot and in a motion by Supervisor Raubenstine, seconded by Supervisor Parr and carried, the Board approved an offer of \$2,000.00. RBC Capital Markets and Bond Council have scheduled closing of the Bond for October 9, 2008 and the contract could be awarded at the Board Meeting on October 21, 2008. Heritage Drive Stormwater -- H & H Excavating has moved in and is working on the stormwater improvements. Investigations and Reports --- Water Study -- The engineers have met with Andy and the York Water Company to review the road restorations required as a result of the water main installation.

SOLICITOR'S REPORT: Linus informed the Board that he will be filing all of outstanding issues pertaining to the abandonment of the Quillen wells. He will have a full report at the Work Session meeting in October.

ROADS, WATER LINE EXTENSIONS, PUBLIC SEWER and ETC. -- There was nothing further to report.

CORRESPONDENCE: (1) Invitation to attend the Annual York County Association Convention to be held November 13, 2008 at the York Fairgrounds/Expo Center. (2) Invitation from the Farm & Natural Lands Trust for dessert, coffee and conversation on how much of York County land is washing away into the Chesapeake Bay. This meeting will be held on October 9, 2008 at Guthrie Memorial Library.

REPORTS: The Treasurer's Report for August, 2008 was approved, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

The Roadmaster's and Code Enforcement Officer's Reports for August, 2008, were accepted, as distributed, in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

The SEO Report for August, 2008 was approved and accepted in a motion by Supervisor Williams, seconded by Supervisor Parr and carried.

The Pleasant Hill Fire Company and Ambulance Reports for August, 2008 were accepted in a motion by Supervisor Williams and seconded by Supervisor Parr. Motion carried.

West Manheim Township Board of Supervisors
September 16, 2008 (Cont'd)

There was no Utilities Supervisor Report available for this meeting.

NEW BUSINESS: (A) Mr. Arthur Wildasin of 2560 Baltimore Pike approached the Board concerning some building permit issues he is having with his construction project. He obtained a permit to remodel a chicken house on his property to make the building functional as a garage. He then decided he wanted to enlarge the garage. At this time, a new Township Zoning Ordinance had been adopted. When he asked about enlarging the garage, he was told he would have to follow the provisions contained in the new ordinance pertaining to setbacks, size, etc. Mr. Wildasin would like to continue the construction of the garage under the old zoning ordinance. Supervisor Barnhart explained that the Board of Supervisors cannot make a decision on this issue. It will need to go before the Township Zoning/Hearing Board. Mr. Barnhart asked Mr. Wildasin to meet with Andy to come up with a solution to this problem. (B) In a motion by Supervisor Williams, seconded by Supervisor Raubenstine and carried, the Board accepted the letter of resignation that was before them. (C) The matter with David Gordon, Painting Contractor, has been resolved. Mr. Gordon reported that he received a check today from McCoy Brothers for the work he did at the new Township building. (D) In a motion by Supervisor Williams and seconded by Supervisor Gobrecht, the Board approved the opening of a new checking account for the proposed Teen Center. Motion carried. Any donations received towards the development of the center will be kept separate from the General Fund. (E) Ed Reed, President of the Pleasant Hill Volunteer Fire Department, was present to request another informational meeting between the Board of Supervisors and the members of the Fire Department. He also asked the Board to consider a 24 hour-a-day paid EMT Staff. A proposal was distributed to the Board members containing two options for a paid staff. The Board will review these options and this will be discussed at the informational meeting. A date will be scheduled.

MANAGER'S REPORT: (A) The Board received a report on the New Township Building costs. In a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried, the Board approved Change Order #5 for Midstate Mechanical in the amount of \$1,008.00. In a motion by Supervisor Gobrecht, seconded by Supervisor Barnhart and carried, the Board approved Application for Payment #11 for McCoy Brothers, Inc. in the amount of \$67,640.00. Supervisor Williams voted against this payment. (B) Linus has reviewed the ordinance for burning in the Township. His indicated that this is an adoptable ordinance and it would now be up to the Board to decide whether to adopt it or not. The Board members then heard public comment concerning outdoor burning.

Joan Stiff, 514 Furhman Mill Road – She attended the first meeting and there were only three people who were opposed to burning. She asked the Board to consider having cleanup days in the spring and fall so she can burn leaves and brush.

West Manheim Township Board of Supervisors
September 16, 2008 (Cont'd)

Mike Cromer, 2214 Oakwood Drive – He would like the Board to consider the idea of providing a dumpster for use by the residents to dispose of construction materials.

Robert Matthias, Sr., 2730 Mt. Ventus Rd. – He has a lot of trees and needs to burn limbs and brush. He suggested different burning rules for different zoning districts.

Pat Klinedinst, 268 Fuhrman Mill Rd. – She agrees there should be no burning of garbage. She would like to burn leaves and branches and disagrees with the lot size requirements and the footage restrictions.

David Barber, 25 Kenlee Circle – He believes all residents have a right to breathe clean air and there should be no burning allowed. He asked the Board to consider the burn ban for health reasons.

Bruce Schott, 2733 Pleasant Hill Rd. – He needs to burn brush and leaves and if burning is not going to be allowed then there should be an adequate, safe way to dispose of these items.

Valerie Demas, 193 Sunset Drive – If the Board is considering the ban on burning, she believes the fence requirements should be revised in order for her to construct a fence to keep leaves from blowing onto her property.

Bill Kiick, 77 Oak Hills Drive – He has many trees on his property that require trimming and he would like to burn brush. He asked how soon the ordinance could be adopted. Supervisor Barnhart explained that the Ordinance would need to be legally advertised before adoption.

Helen Renner, 25 Oak Hills Drive – She has many oak trees on her property and if burning is not to be allowed, she would like the Township to offer leaf pick-up in the fall of the year.

Jim Kennedy, 1718 Art Drive – He agrees that no garbage should be burned, but would like to burn leaves and brush.

Supervisor Gobrecht indicated that he has no problem with the existing outdoor burning ordinance. The only change he would like to make is the 25 foot distance from any structure. He thinks this should be changed to 125 feet. Supervisor Raubenstine explained that until the Board provides for the residents to dispose of wood products and leaves, burning should not be banned. Supervisor Barnhart asked the Board members to review this issue and bring back something they would like to adopt or any changes they would like to make before adoption. (C) Andy has contacted several sources regarding any available grant money to move the one-room school house. He is currently waiting to speak to a moving company concerning the costs involved. (D) Andy recommended the hiring of Al Wagner to the part-time janitor position. He is currently employed part time for snow removal. The Board approved this action in a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried. (E) In a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried, the Board approved Tuesday evening, October 28, 2008 as Trick-or-Treat night in the Township. The hours will be 6:00 p.m. until 8:00 p.m. (F) Andy reported that the flowers that were planted in front of the new

West Manheim Township Board of Supervisors
September 16, 2008 (Cont'd)

municipal office were donated by Auchey's Greenhouse on the Baltimore Pike. In a motion by Supervisor Gobrecht, seconded by Supervisor Raubensine and carried, the Board asked that an official "Thank-you" note be sent to them.

OLD BUSINESS: (A) Historical Museum – Heritage Days. There was nothing new to report. (B) Long Range Planning – Supervisor Parr reported that he, Supervisor Williams and Supervisor Raubensine attended a meeting with the York County Planning Commission concerning an expected influx of people into the area. Officials from Adams County, PA and Carroll and Frederick County, Maryland are addressing this influx; some are welcoming it and some are not. Darrell added that he believes what the residents of our Township want is not more houses or roads. They want jobs. People wish to live here and work here which would develop a sense of community. Supervisor Parr would like the Board to concentrate on what West Manheim Township residents want and not react to what other people want in the surrounding areas.

OTHER BUSINESS: (A) Supervisor Parr will download the personnel policy into the Township system tomorrow. This will allow the staff to review it and consider any changes or additions. The Solicitor will then review the policy. Supervisor Raubensine suggested that this policy be sent to the insurance carrier also. (B) In a motion by Supervisor Parr, seconded by Supervisor Gobrecht and carried, the Board gave approval for Harold Coldren to attend the PENNBOC Conference in October. (C) Strategic Planning was discussed under Old Business.

PUBLIC COMMENTS AND/OR SUPERVISORS COMMENTS: David Barber asked that if the current outdoor burn ordinance is going to be updated for use, that the Board find a way to enforce it. This will help to prevent residents from reporting their neighbors. Dave Gordon wished to commend the Board for the professionalism shown to him in his association with the Township. Supervisor Parr attended the recent bonfire for the high school football team. He commended the players, fans, parents and the fire company for conducting this event in a very safe manner. Supervisor Williams expressed his concern over e-mails coming into the Township and being sent out to all the members of the Board of Supervisors. He believes Andy should address any of these concerns and then inform the Board of any action taken on the specific issues. Supervisors Raubensine and Gobrecht believe all the members should receive the e-mails and send their comments back to Andy. Supervisor Raubensine also commented on the outdoor Burning Ordinance. He feels that the old ordinance can be used but a way to enforce it must be added. He feels this is the only thing missing.

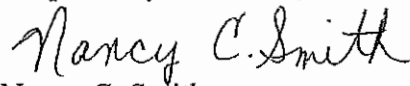
Page – 7 –

West Manheim Township Board of Supervisors
September 16, 2008 (Cont'd)

NEXT SCHEDULED MEETINGS: Supervisors Regular Meeting - Thursday, October 2, 2008 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m. Work Session Meeting - Tuesday, October 21, 2008 at 6:00 p.m. with Supervisors Caucus at 5:30 p.m.

ADJOURNMENT: The Work Session Meeting was adjourned at 8:07 p.m. in a motion by Supervisor Parr, seconded by Supervisor Raubenstine and carried.

Respectfully submitted,



Nancy C. Smith
Secretary